

Welcome to ACE

Meet the facilitators.

ACE Program Goals

#1—YOUR Professional/Career Development

#2—Recruit and Cultivate Next Generation of Ethics Officials

#3—Broaden Opportunities for Leadership in Ethics

What to Expect

30 starting lines...
30 finish lines.

Course Outline

- Unit 1 – Ethics Program Purpose, Function, Legal Structure
- Unit 2 – Introduction to Advice & Counsel (Gifts)
- Unit 3 – Confidential Financial Disclosure & Outside Activities
- Unit 4 – Seeking and Post Employment
- Unit 5 – New Entrant Public Financial Disclosure
- Unit 6 – Final Capstone Project (Employee Ethics Education)

Substantive Knowledge – Laws/Regulations/Interpretive Guidance

- Preparatory assignments- Self-study (IEG virtual resources)
- In class clarification/application
- Group learning (collaborative idea sharing/mutual mentoring)
 - 5 groups of 6 participants
 - Rotational leadership of group work
- Instructor support (email and office hours)

Practical Application—What you will DO with the knowledge

- Apply “analytical processes”
- Respond to real world scenarios
- Spot and trouble-shoot legal, policy, administrative and program management issues
- Use appropriate ethics tools effectively

Skill-Building—Critical Tools for Ethics Officials

- Leadership (rotational leadership of group exercises)
- Self-direction
- Organization
- Critical Analysis
- Written and oral communication

Teamwork—Ethics is not an Office in the Building or a One-Person Show

- Relationship building/Networking
- Leading others
- Valuing collective knowledge/Points of view
- Learning from each other

Attendance

Will be taken every session

Absences should be communicated to instructors in advance

Absence = >1 hour/day

More than 3 absences may result in removal from the program

Assignments

Participants will be instructed when an individual written assignment will be collected for review

Participants may elect to submit any assignment for review by instructors

Not all collected assignments are graded

Units 2-6 each will require at least 1 graded assignment

Housekeeping

IEG Course Page

Turning in assignments

Accessing the virtual classroom

Office hours

Participation

Let's get started...

1. Introduce yourselves.
2. Select a team name.
3. Find out who on your team has the most interesting hobby.
4. Find out who on your team has the most interesting item on their desk.
5. Prepare to share with the group by picking a spokesperson.

Debrief

1. Share your team name.
2. Share your team's most interesting hobby.
3. Share your team's most interesting desk item.

OGE Acting Director, Shelley Finlayson

Welcome Remarks

A few minutes to get a head start
for tomorrow.

In small groups, let's get started with the first exercise in Unit 1.

See you tomorrow!